

HIGHPOINTE HOMEOWNER'S ASSOCIATION
ARCHITECTURAL CHANGE REQUEST
EXTERIOR HOME COLORS, CHANGING PAINT COLOR(S)
(Form #2)

This form must be used to request approval for any proposed change or addition change to the color of ANY paint on your home. Refer to the Highpoint Rules and Regulations for a complete list of all architectural or other changes which requiring PRIOR approval. Failure to request approval in advance may be subject to a fine and an "after the fact" ACC application fee. Failure to use this form to request approval will delay review and possible approval of your request. You may be asked to provide additional information. You may not start your project until you have received written (USPS or E-mail) approval. Work must commence within 3 (three) months of the date of approval or resubmission will be required. Work must be completed within 6 (six) months of approval, unless otherwise approved. This is a summary form, the requirements set forth in the Highpointe HOA Rules and Regulations shall prevail in the event of conflict and shall be determinate in any architectural change application and approval process

Homeowners Name: _____ Lot #: _____

Mailing Address: _____ Phone #: _____

DESCRIPTION OF PROPOSED PROJECT: (Please describe the project in sufficient detail so that the Board will understand the nature and scope of your proposed addition, change, or modification. In addition, please complete the relevant section(s) below indicating the materials your plan to use, as well as other specifications regarding your change (including any renderings, site plans or pictures).

_____ (attach separate sheet, if necessary)

PROPOSED PAINT COLOR SPECIFICATIONS: Repainting - Color Change:

Please provide the following information if you plan to change the paint color on your home:

Walls (Exterior, non-trim, surfaces, e.g. siding, chimneys, or other vertical surfaces)

Brand Name _____ Color: _____

Trim (including, but not limited to door frames, fascia, rake boards, or gable ends and/or window trim)

Brand Name _____ Color: _____

Shutters, Windows & Exterior Entry Doors and/or other exterior design elements:

Brand Name _____ Color: _____

Garage Bay Doors

Brand Name _____ Color: _____

Projected Start Date: _____ **Projected Completion Date:** _____

Please refer to Rules and Regulations 2008-2 for complete requirements, in addition, please make sure you comply with Sample Color Requirements outlined in 2008-2, 2(a)(6). By submitting this request, you agree that you have reviewed the pertinent Highpoint Rules regarding your proposed Architectural Change.

Homeowner's Signature: _____ **Date:** _____

SUBMISSION PROCESS: The request shall be submitted in duplicate, one copy shall be delivered to the Board President and one copy shall be delivered to the Board Secretary. The Board has 15 (fifteen) days to respond to your "completed" request or the date of the final submission of all required information and/or documentation, whichever is later.